

**Important Notice – Right Way Plumbing, Inc Employee Benefits**

Electronic Delivery of Benefit Documents: Please be advised that all benefits documents – including, but not limited to – Summary Plan Descriptions (SPDs), Summary Annual Reports, Insurance Certificates of Coverage, benefits summaries, claims forms, etc., will be available 24 hours a day, 7 days a week on Right Way Plumbing Inc.’s Employee Portal.

You will receive a paper copy of the Health Plan Summary of Benefits and Coverages (SBC). You will find the listed documents on the “Right Way Plumbing Portal” or you can request a paper copy by calling the plan administrator listed below.

**Below are instructions for accessing “Right Way Plumbing’s Benefits Portal” the tool for accessing your benefits documents:**

- **Website:** [www.rightwayplumbing.com](http://www.rightwayplumbing.com)
- **Your User Name:**
- **Your Password:**

Please Note: password is case sensitive.

Plan Administrator Contact Information:

- Daisy Diaz (954) 423-0000 x 116

**Benefit Documents Authorization**

I, the undersigned, acknowledge that I have been provided the option of receiving the following documents, the Certificates of Coverage, Summary Plan Descriptions and Summary of Material Modifications and other benefit documents for the following, Health & Welfare Plan (listed below), and that I can request them at any time in a printed or email format.

Your plan offers a series of options. Choosing coverage option is an important decision. To help you make an informed choice, your plan makes available a Health Plan Summary of Benefits and Coverages (SBC), which summarizes important information about any health coverage option in a standard format – dental and vision, although separate plans are included when selecting health insurance. Right Way Plumbing provides a Health Reimbursement Account and voluntary GAP plan to help lower costs in event of certain claims as specified by the GAP policy.

I understand that it is my responsibility to read the descriptions and that I should contact my plan administrator if I have questions or need help (such as interpretation assistance) in understanding the information contained within. I also understand that these documents are intended as a set of guidelines and are not all-inclusive.

- Premium Plan Only – Summary Plan Description - Diversified
- Schedule of Benefits & Certificates of Coverage: Humana
  - Medical - Health Plan Summary of Benefits and Coverage (SBC)
  - Go365
  - Dental
  - Vision
  - Life / AD&D
  - Employee Assistance Plan
  - GAP Plan
  - Health Reimbursement Account
- Disclosure Notices EBA
  - Health Insurance Exchange Notice
  - Notice of Patient Protections
  - Notice of Special Enrollment Rights
  - Wellness Program Disclosure
  - Women's Health and Cancer Rights Act (WHCRA) Notice
  - Premium Assistance Under Medicaid and the Children’s Health Insurance Program (CHIP)
  - Mental Health Parity and Addiction Equity Act (MHPAEA) Disclosure
  - Newborns' and Mothers' Health Protection Act Notice
  - Medicare Part D Creditable Coverage Notice
  - Genetic Information Nondiscrimination Act (GINA) Disclosures
  - General Notice of COBRA Rights
  - General FMLA Notice
  - Uniformed Services Employment and Reemployment Rights Act (USERRA Notice)

By signing below, you are acknowledging that you read the above notice and that you will accept the documents electronically on “Right Way Plumbing’s Benefits Portal”. You will not receive a paper copy unless you contact your plan administrator.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

By Signing below, you are acknowledging that you have received a hard copy of the model exchange notice notifying you about the federal exchanges.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature